



March 9, 2020

Dear Ivy Family,

The health and wellness of our scholars and staff at Ivy Preparatory Academy (Ivy) is our highest priority. Ivy Preparatory Academy remains in close communication with the Department of Health and other public health officials to make informed operational decisions. As the Coronavirus (COVID-19) situation continues to evolve, we will follow the guidance from the Department of Public Health (DPH), Georgia Department of Education (GADOE) and the Center for Disease Control (CDC) to implement health recommendations and share updated information with Ivy families as it becomes available.

As of this date, there are no identified cases of Coronavirus (COVID-19) in our school. However, we are continuing to implement proactive measures to minimize risk to scholars, employees, and families relating to the spread of the Coronavirus (COVID-19). Additional guidance regarding prevention, scholar attendance, enrollment, re-entry of scholars, field trips and competitions are included below.

Prevention

There is currently no vaccine to prevent the Coronavirus (COVID-19). The best way to prevent illness is to avoid being exposed to this virus. However, as a reminder, CDC always recommends everyday preventive actions to help prevent the spread of respiratory diseases. We are emphasizing the following, important prevention steps for all scholars and families as recommended by health officials:

- Stay home when you are sick, and keep your scholar(s) at home when they are sick. As a reminder, scholars running a fever must stay home from school until they are symptom free for 24 hours without the use of fever-reducing medication
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.

Scholar Attendance

Scholars who provide written documentation from their healthcare provider advising them to refrain from attending school due to illness will be fully accommodated in accordance with our Governance Board Policy. As a reminder, scholars running a fever must stay home from school until they are symptom free for 24 hours without use of fever-reducing medication. If your scholar's symptoms include fever, cough, shortness of breath, and breathing difficulty, please contact your medical provider immediately. Scholar absences will be marked as excused should your scholar experience these symptoms. Any questions regarding scholar attendance due to health related concerns should be directed to Ms. Kynea Griffith, Administrative Assistant at kgriffith@ivyprepacademy.org or 404-622-2727.

Scholar Enrollment

Before enrolling, families of scholar from countries identified by the CDC as having travel advisories for Coronavirus (COVID -19) and states identified as having community spread (currently Washington, New York and California) should contact our Admissions' Office via email at enroll@ivyprepacademy.org or phone at 404-622-2727. Our Admissions' Staff, in coordination with health services, will work with local and state public health officials to determine the appropriate registration and attendance plan. Next steps and additional guidance will be directly communicated to inquiring families. 1807 Memorial Drive, Atlanta, GA 30317 t: 404 622-2727 f: 404 622-2725 e: ivyinfo@ivyprepacademy.org ivyprepacademy.org

Re-entry of Scholars

Traveling parents and guardians should inform their school Admission's Office by telephone or email if anyone in their household has traveled to areas from countries with travel advisories due to the Coronavirus (COVID-19), as identified by the CDC. Upon notification, our Admissions Office, in coordination with health services, to determine the appropriate action regarding re-entry of those scholars into the school. Next steps and additional guidance will be directly communicated to inquiring families. For up-to-date information about Coronavirus (COVID-19) travel advisories, visit the CDC website here

:<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>. Additionally, for an interactive map of reported Coronavirus (COVID-19) cases, visit the John Hopkins Coronavirus (COVID-19) Resource Center Interactive Map here: <https://coronavirus.jhu.edu/map>.

Field Trips

Given the steadily increasing numbers of reported cases both internationally and in the United States, including Fulton and Dekalb Counties and elsewhere in Georgia, Ivy Preparatory Academy is taking proactive, immediate measures to mitigate the spread of Coronavirus (COVID-19), both within the IPA community and beyond. Out of an abundance of caution, Ivy Preparatory Academy will proceed with caution. Academy Leaders, in conjunction with Health Services, will review and monitor all currently scheduled field trip requests for any needed cancellations. All requests for new field trips will be reviewed on a case-by-case basis with special attention being placed on trips requiring air travel, events held in closed spaces, or events with 1,000 or more participants. We will continue to monitor updates from CDC, DPH and GADOE and will revisit our guidance for field trips as situations evolve.

School Facilities

Our Facilities Team conducts deep and thorough cleanings of our school and offices regularly. We are closely monitoring absence levels and reported illnesses and following the guidelines of local and state health agencies, to keep conditions in our schools and workplaces healthy and safe. If warranted, Ivy Preparatory Academy is prepared to deploy additional resources to ensure our school environments remain healthy.

Athletics, State, and National Competitions

Ivy Preparatory Academy has not placed restrictions on scholar participation in Athletics, State, or National Competitions held within Georgia; however; to ensure that caution is exercised when deemed necessary, Ivy Preparatory Academy will continue to work closely with local public health officials. Should athletics, extracurricular, after school, or scholar competitions be restricted, postponed, or cancelled, parents will be immediately notified.

Who to Call

If you have any additional questions or concerns about the Coronavirus, please contact the following:

- Georgia Department of Public Health: <https://dph.georgia.gov/contact-dph>
- 24/7 Public Health Emergency Line - 1-866-PUB-HLTH (1-866-782-4584)

We will continue to update you with important information on the Coronavirus as needed. Thank you for your support and cooperation in helping to keep our scholars and school healthy and safe. If you have Ivy- related questions or comments, please contact us through our information email at ivyinfo@ivyprepacademy.org available on our website at www.ivyprepacademy.org.

The Right Choice for Girls,



Charcia M. Nichols, Ed. D.
Head of Schools