

REMOTE LEARNING ATTENDANCE POLICY



Scholars are expected to be present and on time to school in accordance with the provision of the Georgia Compulsory Attendance Law (O.C.G.A. 2020690.1.et seq.) and Ivy Preparatory Academy Policy. Scholars who are absent or tardy miss valuable instructional time and other important school activities and are less likely to master those skills, concepts, and principles needed for success. Excessive unexcused absences and/or truancy may lead to legal action against the parent/guardian in addition to a review of the scholar's enrollment status.

****PARENT ACKNOWLEDGMENT****

As a parent/guardian or person in control or charge of this scholar, I acknowledge that I have received and read the above paragraph pertaining to Georgia law regarding school attendance of scholars between the ages of six and sixteen.

Parent/Guardian Name: _____
Scholar's Name: _____
Date: _____

It is essential that parents of Ivy Preparatory Academy scholars understand that by being remote, they agree to ensure that their scholars participate in the academic programs as designed;

- Completing all coursework
- Participating in required interactions with assigned teachers/staff, including live camera interactions
- Checking their email and Google Classroom daily
- Participating in school and mandated assessments

Live Interactive Class Sessions are held on Monday, Tuesday, Thursday and Friday. Scholars are **REQUIRED** to attend "live" class sessions and will be counted absent if not in attendance.

K-5 teachers will check attendance for homeroom during live session days, 6-8 content/connections teachers will take attendance every period and report absences to the Attendance Specialist. Parents will be contacted through Infinite Campus for every period their scholar is marked absent. It is the parent/guardian's responsibility to provide notification of excused absences to the Attendance Department within two days of their return to remote learning.

Technical Issues, including camera outages will be excused absences as long as they are reported the day of. Please alert your scholar's teacher and the Attendance Specialist or the front office immediately if your scholar is experiencing technical issues.

An absence will be treated as excused for the following reasons:

- Personal illness of a scholar, appropriate medical documentation or a written notification from the parent/guardian is required upon return to remote learning.
- Serious illness or death in scholar's immediate family necessitating the absences. In case of serious illness, medical documentation is required to validate the absence as an excused absence within three days of the scholar's return to remote learning. If notification can be provided to the school within that time frame, please do so.
- Medical or dental appointments with documentation for scholars. (During remote learning; we will accept notification of parent medical appointments as well). Non-emergency appointments are encouraged to be scheduled during non-school hours whenever possible.
- Special and recognized religious holidays observed by the faith of the scholar.
- Administrative early release
- Weather or environmental conditions rendering remote attendance impossible due to internet connections.
- Known internet service issues in the scholar's residential area, notification must be made to the front office the DAY OF.
- An absence not to exceed one(1) day for registering to vote.
- Court proceedings or court order by a governmental agency mandating the scholar's absence from remote learning.

The following WILL NOT be considered as excused absences;

- Personal travel for scholars/family resulting in non-participation (ex. car rides, airport, road-trips)
- And all other instances not mentioned above...

Case by case situations will be reviewed by our Attendance Specialist and Administration.