

# IVY PREPARATORY ACADEMY

Board Policy

## SCHOLAR BEHAVIOR CODE-CODE OF CONDUCT

### EXPECTATIONS AND RESPONSIBILITIES

Ivy Preparatory Academy has constructed school discipline policies that are aimed at creating a positive school climate, supporting the social and emotional development of scholars, and teaching non-violence and respect for all members of the school community. Our approach to discipline reflects our desire to understand and address the causes of behavior, resolve conflicts, repair harm done, restore relationships, and successfully reintegrate scholars into the school community. The incorporation of expectations and responsibilities in our discipline framework creates transparency for stakeholders to embrace the expectations and responsibilities that are unique to them.

#### SCHOLAR MAY EXPECT:

- To receive a free high-quality public education
- To be safe at school
- To be treated courteously and respectfully
- To bring complaints or concerns to the school Academy Leader or staff for resolution
- To tell her side of the story before receiving a consequence
- To be told the reason(s) for any disciplinary action verbally and in writing
- To be given information about appealing disciplinary actions
- To express opinions, support causes, and discuss issues

#### SCHOLAR RESPONSIBILITIES:

- To read and become familiar with this Code of Conduct
- To attend school daily, prepare for class, and complete class and homework assignments to the best of her ability
- To know and follow school rules and instructions given by the Academy Leaders, teachers, and other staff
- To tell school staff about any dangerous behavior or bullying that occurs at school, on the way to and from school, or in the community
- To bring to school only those materials that are allowed
- To treat everyone in the school community with respect
- To respect school property, community property, and the property of others

#### PARENTS/GUARDIANS MAY EXPECT:

- To be actively involved in their scholar's education
- To be treated respectfully by the Academy Leaders, teachers, and other staff

- To access information about the Ivy Preparatory Academy's Governing Board policies and procedures
- To be notified promptly if their scholar is disciplined for inappropriate or disruptive behavior and informed of the consequences assigned
- To appeal disciplinary actions taken by the scholar disciplinary hearing officer
- To receive information about their scholar's academic and behavioral progress

#### **PARENT/GUARDIAN RESPONSIBILITIES:**

- To read and become familiar with this Code of Conduct
- To make sure their scholar attends school regularly, on time, and to notify the school before the school day begins if their scholar is absent
- To give the school accurate and current contact information and inform/update that contact information when and if it changes
- To tell school officials about any concerns or complaints respectfully and in a timely manner
- To work with the Academy Leaders, teachers, and other staff to address any academic or behavioral concerns regarding their scholar
- To talk with their scholar about the behavior expected in school
- To support their scholar's learning and school activities at home
- To be respectful and courteous to staff, other parents, guardians, and scholars
- To respect other scholars' privacy rights

#### **INTRODUCTION**

- The purpose of the Scholar Code of Conduct is to assist scholars, parents, teachers, and administrators in promoting and maintaining a positive teaching and learning environment.
- The Scholar Handbook and the Scholar Code of Conduct is given to each scholar in grades kindergarten through eight. Scholars who enter Ivy Preparatory Academy during the school year will receive the Scholar Code of Conduct at enrollment.
- All scholars, regardless of age or grade level, are required to know the contents of the Code of Scholar Conduct and abide by it and any other rules of conduct imposed by the schools they attend. Parents are asked to read the Scholar Code of Conduct to understand the responsibilities of their children. Scholars who misbehave are subject to disciplinary action which could include suspension or expulsion. Parents are also sign the Parent Acknowledgement of receipt of the scholar code of conduct
- A scholar whose words or actions are uncivil to fellow scholars or school staff and/or interferes with scholar access to a public education and/or a safe environment, will be subject to disciplinary action. IPA may impose campus or classroom rules in addition to those found in the Scholar Code of Conduct. These rules may be listed in the campus scholar handbooks or posted in classrooms.
- Extracurricular activities, such as clubs and athletics, may impose their own standards of conduct, violations of which may not be a violation of the Code of Conduct but may result in extracurricular penalty or removal from the activities.

Violations of these standards of behavior that are also violations of the Scholar Code of Conduct may also result in disciplinary actions being taken against the scholar, including but not limited to suspension, expulsion and/or the scholar being removed from participation in extracurricular activities, or exclusion from school honors, such as participation in promotion exercises.

- Disciplinary action and the length of the assignment will be progressive and will draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including positive disciplinary techniques. Disciplinary action will be related to, but not limited to, the seriousness of the offense, the scholar's age and grade level, the frequency of misbehavior, the scholar's attitude, whether the scholar was acting in self-defense, the effect of the misconduct on the school environment, intent or lack of intent at the time the scholar engaged in the conduct, and requirements of law (e.g., IDEA, 504). Because of these factors, discipline for a particular offense (unless otherwise specified by law) may bring into consideration varying techniques and responses. Academy Leaders will have the authority to assign consequences based on behavior related to specific incidents. This may include differentiated discipline assigned on a case by case basis.
- Any and all violations of the Code of Conduct will be part of a scholar's disciplinary record and may be used in a scholar disciplinary hearing pursuant to IPA's progressive discipline process.
- Suspension of a scholar from school for not more than ten (10) consecutive days is considered a short-term suspension, not subject to formal rights of hearing or appeal. Although there are no such rights guaranteed by law, parents/guardians may contact the Academy Leader to discuss their scholar's discipline.
- The Scholar Behavior Code provides examples of offenses that may occur and is not intended to include all offenses for which disciplinary action may be taken as it is not possible to identify every behavior which might result in disciplinary consequences.

1. **LOCATION OF VIOLATIONS:** Except as otherwise provided herein, the following code provisions apply to offenses that scholars commit while on school property or while using school technology resources at any time. As used in this Code of Conduct

1. School property includes, but is not limited to:

1. The land and improvements which constitute the school;
2. Any other property or building, including Marta bus stops, wherever located, where any school function, event or activity is conducted;
3. Any bus or other vehicle used in connection with school functions and activities, including but not limited to, buses leased by IPA and privately owned vehicles used for transportation to and from school activities;
4. Personal belongings, automobiles or other vehicles which are located on school property;

5. Off campus and not at a school event or function if the behavior meets the definition of an off campus behavior violation or directly affects the safety and welfare of the school community or the orderly mission and function of the school; and
6. En route to the scholar's home from school.

1.2. School technology resources includes, but is not limited to:

- a. Electronic media systems such as computers, electronic networks, messaging, and website publishing, and
- b. The associated hardware and software programs used for purposes such as, but not limited to, developing, retrieving, storing, disseminating, and accessing instructional, educational, and administrative information.

2. INVESTIGATION OF MISCONDUCT: When a scholar code of conduct violation is reported or suspected, the Academy Leader will determine whether an investigation is warranted and, if so, will instruct appropriate personnel to conduct an investigation. The investigation should include interviews with the alleged perpetrator(s), victim(s), identified witnesses, teacher(s), staff members, and others who might have relevant information. Written statements should be requested from all individuals who are interviewed. Video surveillance, if available and relevant, should be reviewed and secured. School Resource Officer and other support staff may be utilized for their expertise as determined by the circumstances of the matter. At an appropriate time during or after the investigation, the parent or guardian will be notified. However, if the incident involves an injury or similar situation, appropriate medical attention should be provided, and the parent or guardian should be notified immediately. The Academy Leader should also immediately inform parents/guardians when scholars are removed from the school setting by emergency medical or law enforcement personnel.

2.1 Searches:

School officials may search a scholar if there is reasonable suspicion the scholar is in possession of an item that is illegal or against school rules.

Scholars are required to cooperate if asked to open book bags, lockers, or any vehicle brought on campus.

School computers and school technology resources are not private and open to school review at any time. Scholar lockers, desks and all school and classroom storage areas are school property and remain at all times under the control of the school. Periodic general inspections of these areas may be conducted by school authorities for any reason at any time without notice, and without scholar consent.

If a search yields illegal or unauthorized materials, such materials should be turned over in person to school's resource officer.

The determination of whether or not a scholar has violated the scholar code of conduct will be made based solely on a preponderance of the evidence. In other words, it is more likely to be true than not true, based on the evidence, that the scholar did violate the rule. Once it has been determined that a rule(s) was violated, the administrator will follow the progressive discipline process. Repeated level 2 disciplinary violations and Level 3 violations may result in a scholar being referred to a disciplinary hearing.

3. **SCHOLAR QUESTIONING BY OFFICIALS:** Academy Leaders have the responsibility and authority to question scholars for the purpose of maintaining a safe and orderly school environment. Though it is important to inform parents about issues of concern, parental consent and notification is not required prior to the questioning of scholars.
4. **PROGRESSIVE DISCIPLINE:** Progressive discipline is designed to aid scholars in correcting their misconduct, and it encourages scholars to be responsible citizens of the school community. Progressive discipline should promote positive scholar behavior, state unacceptable behavior, and establish clear and fair discipline responses for unacceptable behavior. Disciplinary responses are administered in proportion to the severity of the unacceptable behavior, its impact on the school environment, the scholar's age and grade level, the scholar's previous discipline history, and other relevant factors.

The school discipline process should include appropriate consideration of support processes to help scholars resolve issues that may be contributing to violations to the scholar code of conduct. These resources may include, but are not limited to, Scholar Support Team, positive behavioral supports, restorative practices, counseling with school counselor, school social worker intervention, behavior, attendance and academic contracts and plans, peer mediation, and prevention programs.

The offenses have been organized into three (3) levels of prohibited behaviors: Level 1 discipline (minor) offenses, Level 2 discipline (intermediate) offenses, and Level 3 discipline (major) offenses.

**If a scholar has been found to have engaged in acts in the school that repeatedly disrupts the school environment, are violent in nature, involve bullying or physical threats, the scholar's parent/guardian may be required to meet with the Academy Leader to execute a behavior contract.**

- A. **Level 1 Discipline:** Level 1 discipline is used for minor acts of misconduct which interfere with the good order of school. Level 1 offenses are generally MINOR OFFENSES and may represent a failure to demonstrate universally defined expectations or social skills. It is the responsibility of all staff to address minor offenses as soon as practicable within the environment in which the misbehavior occurred. Following appropriate teacher intervention, scholars may be referred to an administrator.

Level 1 Discipline	MINIMUM Discipline	MAXIMUM Discipline
Elementary	School based interventions and supports Alternatives to suspension	School based interventions and support (3) days of administrative detention
Middle	School based interventions	School based interventions

	and supports Alternatives to suspension	and support (3) days of administrative detention OR (3) days of In-School Suspension/Opportunity Room
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**B. Level 2 Discipline:** Level 2 discipline offenses are intermediate acts of misconduct. Level 2 offenses are generally MAJOR INFRACTIONS and are serious safety violations Major Infractions are addressed by administrators. Repeated (3 or more) violations of any Level 2 offense can result in that violation being considered a Level 3 offense which may result in long term suspension/expulsion and may include a referral to the alternative school. School based interventions and support (3) days of administrative detention

Level 2 Discipline	MINIMUM Discipline	MAXIMUM Discipline
<b>Elementary</b>	(1) day of In-School Suspension/Success Center Interventions  School based interventions and support Alternatives to suspension	(3) days of Out-of-School Suspension School based interventions and support
<b>Middle</b>	(1) day of Saturday School OR  (1) day of In-School Suspension/Success Center Interventions  School based interventions and support  Alternatives to suspension	(3) days of Out-of-School Suspension School based interventions and support

**C. Level 3 Discipline:** Level 3 discipline offenses are serious acts of misconduct including, but not limited to, repeated misbehaviors of a similar nature, serious disruptions of the school environment, threats to health, safety, or property and other acts of serious misconduct. Level 3 offenses are generally MAJOR INFRACTIONS and are serious safety violations. Major infractions should be reported to the school administrator immediately after the incident, and may result in the immediate removal of a scholar from the school. Administrators will notify the Head of Schools, district personnel, school resource officers, Director of Operations, and law enforcement agencies as deemed appropriate or required by law.

Any misconduct that threatens the health, safety, or well-being of others may result in immediate suspension of the scholar from the school and/or school-sponsored activities for up to ten (10) school days, pending disciplinary investigation of the allegations. In addition to possible suspension, scholars who commit these offenses may be recommended for long-term suspension or expulsion and reassignment to their zone school's alternative program. This is the Governing Board's preferred in lieu of being suspended or expelled.

<b>Level 3 Discipline</b>	<b>MINIMUM Discipline</b>	<b>MAXIMUM Discipline</b>
<b>Elementary</b>	(3) days of Out-of-School Suspension School based interventions and support	(10) days of Out-of-School Suspension School based interventions and support
<b>Middle</b>	(3) days of Out-of-School Suspension School based interventions and support	(10) days of Out-of-School Suspension School based interventions and support
A level 3 discipline response may include a disciplinary hearing referral. Scholar disciplinary hearing responses can include long-term suspension, expulsion, permanent expulsion, or assignment to an alternative education program. A combination of School based interventions and supports may also be appropriate.		

4. **School Based Interventions & Alternatives to Suspension:** Below is a suggested list, not all-inclusive, of interventions and supports that may be used as alternatives to suspension. A combination of these interventions and alternatives appropriate to the situation and scholar needs may be used in conjunction with a discipline response when scholars commit Levels 1-3 disciplinary offenses.

- a. Classroom interventions (assigned seats, proximity control, nonverbal cues, etc.)
- b. Teacher/scholar conference
- c. School/parent contact
- d. School/parent conference
- e. Restorative practices (practices that repair harm, scholar circles, peace groups, restorative conference, mediation)
- f. Determine root causes and functions of scholar misbehavior and respond appropriately
- g. Teach, model, practice, and reinforce positive replacement behaviors
- h. Provide special work assignment
- i. Provide movement breaks between low-energy activities for individual scholar as deemed appropriate
- j. Scholar warning

- k. Encourage the scholar to complete a written reflection of incident and/or an apology for misbehavior
- l. Provide scholar with an opportunity to process through the misconduct and to make a plan for how better choices can be utilized in the future
- m. Provide choices for learning activities and behavior
- n. Use scholar behavior strategies, progress reports, behavior contracts, and/or point sheets to assist scholar in recognizing misbehavior and understanding targeted appropriate behavior
- o. Use goal setting paired with acknowledgment of improved behavior for individual scholar
- p. Assign scholar an adult buddy supporter
- q. Assign scholar a peer buddy supporter
- r. Mentoring
- s. Escort to and from class/change of class
- t. Schedule change
- u. Invitation for parental shadow
- v. Require scholar to return property
- w. Assign scholar to an approved supervised school service (school service activity, character education programming)
- x. Exclude the scholar from participating in extracurricular/co-curricular programs or activities (temporarily or permanently)
- y. Utilize community and agency partners to provide additional support and resources to scholar to help improve behaviors
- z. Refer parent and scholar to wrap around services
- aa. Recommend peer mediation support
- bb. Recommend conflict resolution support
- cc. Withhold or revoke scholar privilege(s), freedoms, or choices
- dd. Assign detention
- ee. Small group character-building, emotional management, decision making, and social skills training
- ff. Refer scholar to scholar support services staff (Counselor)
- gg. Refer scholar to Multi-Tiered Intervention Support Specialist
- hh. Refer scholar to scholar support team (SST)
- ii. Give scholar a timeout with adult supervision
- jj. Develop and implement, or review and revise, a 504 plan for eligible scholar, including behavioral accommodations as deemed necessary
- kk. Conduct functional behavioral assessment (FBA) and, if scholar is eligible, develop a behavior intervention plan (BIP)
- ll. Review and revise a scholar's existing BIP
- mm. Refer eligible scholar to individual education program (IEP) team
- nn. Develop and implement IEP for eligible scholar
- oo. Include behavior interventions, supports, or strategies as supplementary aides and services in the scholar's IEP if deemed necessary by the IEP team
- pp. Saturday School
- qq. Mini courses or skill modules
- rr. After school or lunch detention

- ss. School-based or home-school contingency contract
- tt. Process break or walk with an adult
- uu. Other school based discipline response
- vv. Mindfulness Practices (meditation, relaxation techniques, peace corner)
- ww. Community Service as approved by the Academy Leader
- xx. Role Playing of Social Emotional Learning Competencies

5. **Confiscation of Property:** Scholars who have unauthorized materials/objects/contraband will have the items confiscated and returned at the discretion of the administrator. Ivy Preparatory Academy assumes no liability for the theft, loss or damage of items possessed by scholars on school property or held by school officials during the confiscation period. IPA employees will not be responsible for searching for lost or stolen scholar property.



## 5. SCHOLAR OFFENSES

A scholar shall not violate any of the following rules of IPA. The disciplinary levels below correspond to the progressive discipline levels detailed above. However, in serious offenses, Academy Leaders working in conjunction with the Office of Scholar Services, or Director of Operations may use higher level of progressive discipline. The Scholar Code of Conduct provides examples of offenses that may occur, but it is not intended to include all offenses for which disciplinary action may be taken as it is not possible to identify every behavior which might result in disciplinary consequences.

**5.1.1 Academic Dishonesty:** It is the responsibility of every scholar and employee to exhibit honesty, trust, fairness, respect, and responsibility in academic work at all times to support a positive learning environment in the school. Cheating, plagiarism and other acts of academic dishonesty are strictly prohibited. scholars who cheat on standardized testing or are repeatedly dishonest can face expulsion or increased consequences. Examples of violations of this rule include, but are not limited to: copying or "borrowing" from another source and submitting it as one's own work; seeking or accepting unauthorized assistance on tests, projects or other assignments; fabricating data or resources; providing or receiving test questions in advance without permission; or working collaboratively with other scholars when individual work is expected. Depending on age of scholar level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.

2. **Academic Dishonesty with a Device:** It is the responsibility of every scholar to exhibit honesty, trust, fairness, respect, and responsibility in academic work at all times to support a positive learning environment in the school. Use of a cellular phone without the consent of a school administrator or school staff during a test,

quiz, or completion of a graded assignment is considered cheating and is strictly prohibited. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.** Additionally, any violation will result in the device being confiscated and will result in the scholar's loss of the privilege of possessing a cellular telephone or PED on school property for one (1) calendar year, and the scholar may receive a grade of zero (0) on the test or quiz.

5.1.1 & 5.1.2	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
<b>Level 1</b>	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
<b>Level 2</b>	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
<b>Level 3</b>	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**5.2 POTENTIALLY HARMFUL SUBSTANCES**

**5.2.a Alcohol/Illegal Drugs/Inhalants:** No scholar shall be under any degree of influence of alcoholic beverages (including related products such as "near" beer, non-alcoholic beer, and non-alcoholic wine coolers), inhalants, and/or illegal drugs, narcotics, hallucinogens, amphetamines, barbiturates, marijuana, marijuana oils, synthetic Cannabinoids or any substance listed under the Georgia Controlled Substances Act or any substance believed by the scholar to be alcohol or an illegal drug. Legal intoxication is not required for violation of this Code of Conduct.

5.2.a Level 2 – 3	ELEMENTARY		MIDDLE	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
<b>1<sup>st</sup> Offense</b>	1 day OSS / School based Interventions		1 day OSS / School based Interventions	

<b>2<sup>nd</sup> Offense</b>	2 days OSS / School based Interventions	5 days OSS / School based Interventions	2 days OSS / School based Interventions	5 days OSS / School based Interventions
<b>3<sup>rd</sup> Offense</b>	3 days OSS / School based Interventions	5 days OSS / School based Interventions	5 days OSS / School based Interventions	10 days OSS and a hearing referral with a recommendation of assignment to alternative school
<p>Refer to the school counselor for supports – DFCS notification may be necessary  Parent conference should occur prior to scholar return to school. Notify the appropriate Director. Combination of School based interventions, supports, and disciplinary response may be appropriate</p>				

**5.2.b Alcohol/Illegal Drugs/Inhalants:** No scholar shall possess, consume, transmit, or store alcoholic beverages (including related products such as "near" beer, non-alcoholic beer, and non-alcoholic wine coolers), inhalants, and/or illegal drugs, narcotics, hallucinogens, amphetamines, barbiturates, marijuana, marijuana oils, synthetic Cannabinoids or any substance listed under the Georgia Controlled Substances Act or any substance believed by the scholar to be alcohol or an illegal drug. Legal intoxication is not required for violation of this Code of Conduct.

<b>5.2.b Level 2 – 3</b>	<b>Elementary</b>		<b>Middle</b>	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	1 days OSS	10 days OSS and a hearing referral	1 days OSS	10 days OSS and a hearing referral
2 <sup>nd</sup> Offense	3 days OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion	3 days OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion, or assignment to alternative school
3 <sup>rd</sup> Offense +	10 days OSS and a hearing referral with a recommendation of (min) expulsion (1) calendar year – (max) permanent	10 days OSS and a hearing referral with a recommendation of (min) assignment to alternative school for (1) calendar year – (max) permanent expulsion	3 <sup>rd</sup> Offense +	10 days OSS and a hearing referral with a recommendation of (min) expulsion (1) calendar year – (max) permanent expulsion

expulsion			
<b>Refer to the school counselor for supports - DFCS notification may be necessary</b> <b>Parent conference should occur prior to scholar return to school</b> <b>Notify the appropriate Director</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>			

**5.2.c Selling/Distributing/Buying Alcohol/Illegal Drugs/Inhalants:** No scholar shall buy, receive, sell, or otherwise distribute or possess with intent to distribute or attempt to buy, sell, or otherwise distribute or possess with intent to distribute alcoholic beverages, illegal drugs, inhalants, narcotics, hallucinogens, amphetamines, barbiturates, or marijuana, marijuana oil, or any other substance listed under the Georgia Controlled Substances Act, or any substance falsely identified as such, or is which the scholar purports to be an alcoholic beverage or illegal drug, narcotics, hallucinogens, amphetamines, barbiturates, or marijuana, or any other substance listed under the Georgia Controlled Substances Act. There is no requirement that there be an exchange of money, goods, and/or services to find a violation of this rule.

5.2.c Level 3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	5 days OSS	10 days OSS and a hearing referral	10 days OSS/hearing referral recommendation of assignment to alternative school	1 <sup>st</sup> Offense
2 <sup>nd</sup> Offense	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion		10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion, or assignment to alternative school	
3 <sup>rd</sup> Offense +	10 days OSS and a hearing referral with a recommendation of (min) expulsion (1) calendar year – (max) permanent expulsion		10 days OSS and a hearing referral with a recommendation of (min) assignment to alternative school for (1) calendar year – (max) permanent expulsion	

<b>Refer to the school counselor for supports - DFCS notification may be necessary</b> <b>Parent conference should occur prior to scholar return to school</b> <b>Notify the appropriate Director</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>			
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**5.2.1 Drug Paraphernalia:** No scholar shall possess, transmit, store, buy, sell, distribute or possess with intent to sell any drug-related paraphernalia. **Depending on**

age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.

**5.2.2 Counterfeit Drugs or Look Alike Drugs:** No scholar shall falsely present or identify a substance to be alcohol or an illegal drug. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

5.2.1- 5.2.2 Level 2 - 3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	5 days OSS	10 days OSS and a hearing referral	10 days OSS/hearing referral recommendation of assignment to alternative school	1 <sup>st</sup> Offense
2nd Offense	1 days OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion	1 day OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to alternative school
3 <sup>rd</sup> Offense +	10 days OSS and a hearing referral with a recommendation of (min) expulsion (1) calendar year – (max) permanent expulsion		10 days OSS and a hearing referral with a recommendation of (min) assignment to alternative school for (1) calendar year – (max) permanent expulsion	
<p><b>Refer to the school counselor for supports - DFCS notification may be necessary</b>  <b>Parent conference should occur prior to scholar return to school</b>  <b>Notify the appropriate Director</b>  <b>Contact Safety and Security – Criminal charges may apply</b>  <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b></p>				

**5.2.3 Over-The-Counter Medication:** Possession of all over-the-counter medication on school property must be in compliance with IPA's Health Policy. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.**

5.2.3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions &	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS

	Alternatives to Suspension			
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
<b>Parent conference may occur prior to scholar return to school</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**5.2.3.c Selling/Distributing/Buying Over-The-Counter Medication:** A scholar is prohibited from buying, receiving, selling, distributing, or possessing with intent to distribute any over-the-counter medication. Over the counter medications specifically include, but are not limited to, nicotine replacement therapies such as nicotine gum and candy, nicotine lozenges, nicotine patches, nicotine inhalers, nicotine nasal sprays and the like. There is no requirement that there be an exchange of money, goods, and/or services to find a violation of this rule. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

5.2.3.c	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.

**Refer to the school counselor for supports - DFCS notification may be necessary**  
**Parent conference should occur prior to scholar return to school**  
**Notify the appropriate Director**  
**Contact Safety and Security – Criminal charges may apply**  
**Combination of School based interventions, supports, and disciplinary response may be appropriate**

**5.2.4 Prescription Drugs:** No scholar shall possess, consume, or transmit prescription medication not prescribed for the scholar. All prescription medication prescribed for a scholar must be in compliance with Policy JGCD. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

**NOTE:** If the prescription drug is a controlled substance under the Georgia Controlled Substances Act, the scholar shall be found in violation of 5.2.b and shall be disciplined according to that Section.

**5.2.4.c Selling/Distributing/Buying Prescription Drugs:** No scholar shall buy, receive, sell, distribute, or possess with intent to distribute any prescribed medication on school property. There is no requirement that there be an exchange of money, goods, and/or services to find a violation of this rule. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.** **NOTE:** If the prescription drug is a controlled substance under the Georgia Controlled Substances Act, the scholar shall be found to have violated the Alcohol/Illegal Drugs/Inhalants Rule (5.2.c), and shall be disciplined according to that Section.

5.2.4 & 5.2.4.c	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school

**Refer to the school counselor for supports - DFCS notification may be necessary**  
**Parent conference should occur prior to scholar return to school**  
**Notify the appropriate Director**  
**Contact Safety and Security – Criminal charges may apply**  
**Combination of School based interventions, supports, and disciplinary response may be appropriate**

**5.2.5 Stimulants:** A scholar shall not consume nor possess diet pills, caffeine pills, or other stimulant on school property. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.** **NOTE:** If the stimulant is a controlled substance under the Georgia Controlled Substances Act,

the scholar shall be found to have violated the Alcohol/Illegal Drugs/Inhalants Rule (5.2.b) and shall be disciplined according to that Section.

**5.2.5.c Selling/Distributing/Buying Stimulants:** No scholar shall buy, receive, sell, distribute, or possess with intent to distribute diet pills, caffeine pills, or other stimulant on school property. There is no requirement that there be an exchange of money, goods, and/or services to find a violation of this rule. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

**NOTE:** If the stimulant is a controlled substance under the Georgia Controlled Substances Act, the scholar shall be found to have violated the Alcohol/Illegal Drugs/Inhalants Rule (5.2.c), and shall be disciplined according to that Section.

5.2.5 & 5.2.5.c	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<p><b>Refer to the school counselor for supports - DFCS notification may be necessary</b>  <b>Parent conference should occur prior to scholar return to school</b>  <b>Notify the appropriate Director</b>  <b>Contact Safety and Security – Criminal charges may apply</b>  <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b></p>				

**5.2.6 Tobacco:** A scholar shall not possess, use, sell, buy, receive, distribute, or possess with intent to distribute tobacco products or tobacco product substitutes (e.g., tobacco look-alikes, such as BaccOff), cigarette look-alikes (e.g., electronic cigarettes, Juuls), hookahs and hookah look-alikes (e.g. electronic hookahs) is prohibited. Vaping is prohibited. **Depending on age of scholar, level of**

severity or repetition, the administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.

5.2.6	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
<b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

### 5.3 ATTENDANCE VIOLATIONS

**5.3.1.a Tardy:** No scholar, without a valid excuse, shall be tardy for a class in which she is enrolled.

**5.3.1.b Skipping Class:** No scholar, without a valid excuse, shall miss a class or activity for which she is enrolled.

5.3.1.a-b Level 1	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	Administrative Conference/School based interventions		Administrative Conference/School based interventions	
2 <sup>nd</sup> Offense +	Administrative Conference/School based interventions	3 days detention	1 day ISS/School based interventions	3 days detention or ISS
<b>Scholar Services/Response to Intervention (RTI) referral initiated after second offense Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**5.3.2 Leaving School Grounds:** Scholars shall not leave school grounds during the course of the regularly scheduled school day without the permission of a parent/guardian and the Academy Leader. Scholars must follow the established procedures for checking in or out of school.

5.3.2 Level 1	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	Administrative Conference	3 days detention	Administrative Conference	3 days ISS

2 <sup>nd</sup> Offense +	School based interventions	1 days OSS	School based interventions	3 days OSS
<b>Parent conference should occur</b> <b>Scholar Services/Response to Intervention (RTI) referral initiated after second offense</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**5.4 Bomb Threats:** Bomb threat is defined as transmitting in any manner a false alarm to the effect that a bomb or other explosive of any nature is concealed on school property creating a potentially dangerous situation. A bomb threat can be communicated via conduct that occurs on or off school property, including but not limited to transmission via email, text, and social media.

5.4 Level 2 – 3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	1 day ISS and School based interventions	10 days OSS and a hearing referral	Saturday school OR 1 day ISS and School based interventions	10 days OSS and a hearing referral
2 <sup>nd</sup> Offense	10 days OSS and a hearing referral recommendation of long-term suspension/expulsion		10 days OSS and a hearing referral recommendation of long-term suspension/expulsion or assignment to the alternative school	
3 <sup>rd</sup> Offense +	10 days OSS and a hearing referral with a recommendation of expulsion for 1 calendar year		10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion for 1 calendar year, or assignment to the alternative school for 1 calendar year	

**Restorative practices are recommended to repair and restore relationships**  
**Contact Safety and Security – Criminal charges may apply**  
**Notify the appropriate Director**  
**Combination of School based interventions, supports, and disciplinary response may be appropriate**

**5.5 Bullets, BB'S, Paintball Pellets:** Scholars may not possess ammunition, BB's, paint pellets, or CO2 cartridges. These items are disruptive to the function of the school and may pose a safety risk.

5.5 Level 2 – 3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	Administrative Conference	3 days detention	Administrative Conference	3 days ISS
2 <sup>nd</sup> Offense +	3 days detention	3 days OSS	Saturday school and/or 3 days ISS	5 days OSS

**Combination of School based interventions, supports, and disciplinary response may be appropriate**

**5.6 PERSONAL COMMUNICATIONS/ELECTRONIC DEVICES:** All scholars may possess mobile telephones and other personal electronic devices (PEDs) **with the expressed, written consent of their parents/guardians**. The parent or legal guardian must complete the Parental Consent & Acknowledgement Form for a Mobile Telephone/Personal Electronic Device each school year and deliver it to the school Academy Leader or designee before the scholar is allowed to possess a device on school property.

Unless otherwise directed by school administration or school staff, the use of cellular telephones or other PEDs is forbidden for all scholars at all times during the instructional day. The instructional day includes, but is not limited to, lunch periods, class changes, study halls, and any other structured or non-structured instructional activity that occurs during the normal school day. Devices must be out of sight and turned off. This prohibition includes all emergency situations unless the scholar is directed to use a cellular telephone or PED by a school administrator or school staff or unless an extreme threat to the health or safety of a scholar arises and no school administrator or school staff member is present. All staff members have the right to confiscate mobile phones when used in violation of Cell Phone Use Policy and its implementing regulation. If a scholar refuses to relinquish a phone or other device to a school staff member, the staff member may refer the scholar with the device to the Academy Leader. Ivy Preparatory Academy assumes no liability for the theft, loss or damage of mobile telephones and other PEDs possessed by scholars on school property or held by school officials during the confiscation period. IPA employees will not be responsible for searching for lost or stolen mobile phone or other PEDs

Scholar shall not use, display, or turn on communication beepers, cellular phones, video phones, or electronic devices during instructional time, class change time, breakfast or lunch. The Academy Leader shall determine specified times on campus if and when electronic devices may be used for instructional purposes.

**◀ Additionally, if a scholar utilizes a mobile phone or other PED in the commission of any violation of the Rules contained herein, the device may be confiscated, and the scholar may lose the privilege of possessing a mobile phone or PED on school property for one (1) calendar year. Written notice will be mailed to the parent, and the telephone or device will be returned only to the parent/legal guardian who must schedule a conference at the school to retrieve it.**

**5.7.1** Disciplinary actions for scholars whose parent/legal guardians **have** completed the Parental Consent & Acknowledgement Form are as follows:

- **First violation:** Verbal warning.
- **Second violation:** The device will be confiscated and the telephone or device will be returned only to the parent/legal guardian who must schedule a conference at the school to retrieve the item.

- **Third violation:** The device will be confiscated and will result in the scholar's loss of the privilege of possessing a mobile telephone or PED on school property for one semester. Written notice will be mailed to the parent, and the telephone or device will be returned only to the parent/legal guardian who must schedule a conference at the school to retrieve the item.
- **Fourth (or more) violation:** The phone will be confiscated, and the scholar will lose the privilege of possessing a cellular telephone or PED on school property for one (1) calendar year. Written notice will be mailed to the parent, and the telephone or device will be returned only to the parent/legal guardian who must schedule a conference at the school to retrieve the item.

**5.7.2** Disciplinary actions for scholars whose parent/legal guardians **have not** completed the Parental Consent & Acknowledgement Form are as follows:

- **First violation:** The device will be confiscated, and the telephone or device will be returned only to the parent/legal guardian who must schedule a conference at the school to retrieve the item. The parent/legal guardian will be given the opportunity to complete the Parental Consent & Acknowledgement Form at the first conference. Should a parent/guardian opt to not complete the Parental Consent & Acknowledgement Form, further disciplinary actions against the scholar may be warranted for subsequent violations.
- **Second violation:** The phone or device will be confiscated and will result in the scholar's loss of privilege of possessing a mobile telephone or PED on school property for one semester. Written notice will be mailed to the parent, and the telephone PED will be returned only to the parent/legal guardian who must schedule a conference at the school to retrieve the item.
- **Third violation:** The phone will be confiscated, and the scholar will lose the privilege of possessing a cellular telephone or PED on school property for one (1) calendar year. Written notice will be mailed to the parent, and the telephone or device will be returned only to the parent/legal guardian who must schedule a conference at the school to retrieve the item.
- **Audio or Video Recording:** Scholars shall not use audio or visual recording devices without the permission of a school administrator. This includes, but is not limited to, using recording devices to video, photograph or record misbehaviors or to violate the privacy of others. Any violation will result in the device being confiscated and will also result in the scholar's loss of the privilege of possessing a mobile telephone or PED on school property for one (1) calendar year. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense. (See sections 4.1 - 4.4)**

**8. SCHOLAR INCIVILITY**

**5.8.1a Offensive Language:** No scholar shall use any type of profane, vulgar, obscene or ethnically and culturally offensive language (written or oral) and actions.

**5.8.1b Offensive Language – Adult:** A scholar shall not use profane, obscene, or abusive language (written or oral) or gestures toward IPA personnel or other adults on school property or at school sponsored events.

**5.8.2 Offensive Materials:** No scholar shall possess, share, or distribute profane, vulgar, pornographic, obscene, or ethnically offensive materials.

**NOTE:** See 5.23.3 for offenses that occur with technology

**5.8.4 Insubordination:** All scholars shall comply with reasonable directions or commands of all authorized IPA personnel or designees. This may include, but is not limited to, the directions of a staff member to remove themselves from the location of a disruptive situation, the directions of a staff member to identify themselves. **See Code 5.8.6 for violations of the school dress code.**

**5.8.5 Public Displays of Affection (PDA):** No scholar shall be engaged in amorous kissing, touching, other inappropriate displays of affection.

5.8.1 – 5.8.5 Level 1 - 2	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	School based school interventions	3 days detention	School based school interventions	3 days ISS
2 <sup>nd</sup> Offense +	School based school interventions	1 days OSS	School based school interventions	3 days OSS
<b>Restorative practices are recommended to repair and restore relationships Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**5.8.6 School Dress Code:** Scholars should be in uniform daily.

1. Clothing, hairstyles, and jewelry must not cause a disruption or constitute a health or safety hazard.
2. Clothing, including spirit wear, must be modest and of appropriate length and fit. Extremely tight clothing, sagging shorts or trousers, or baggy, oversized clothing is not permitted.
3. Clothing and/or jewelry must not contain words or symbols that are gang-related, offensive, insulting, embarrassing, sexually suggestive, obscene, or promote illegal behavior.
4. Clothing and/or jewelry must not contain any advertisement or display of words or symbols associated with alcohol, illegal drugs, or tobacco.

5. Appropriate undergarments must be worn at all times and must not be visible. Pants that sit below the waistline are not allowed. Scholars are only allowed to wear pajamas on school-sanctioned special days.
6. CIPA, hats, head wrIPA, bandanas, hoods, or other head coverings must not be worn in the school building during the school day unless there is a special activity where they are deemed appropriate by the school Academy Leader.
7. Appropriate shoes, those that fit and allow for safe movement throughout the school, must be worn at all times at school and school sponsored activities.

Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1 disciplinary responses for this offense.

5.8.6 Level 1	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	School based interventions and supports		School based interventions and supports	
2 <sup>nd</sup> Offense	School based interventions and supports	1 day detention	School based interventions and supports	1 day detention or ISS
3 <sup>rd</sup> Offense +	School based interventions and supports	3 days detention	School based interventions and supports	3 days ISS
<b>Parent may be contacted to provide a change of clothes Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

9. **DISRUPTION OF SCHOOL:**

**5.9.1 School-wide Disruption:** No scholar shall, in any manner, by the use of violence, force, noise, coercion, threat, intimidation, inciting, advising, or counseling of others to engage in prohibited acts, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process or function of the school, or engage in any such conduct for the purpose of causing the disruption or obstruction of any such lawful mission, process or function.

Examples include, but are not limited to: large fights, food fights, walk outs, actions that disrupt multiple classrooms, actions that disrupt large areas of the school (cafeteria, media center, etc), or cause a disruption of transportation processes. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

5.9.1	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Intervention
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions;	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing

		hearing referral/ recommendation of long-term suspension		referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Parent conference should occur prior to scholar return to school</b> <b>Notify the appropriate Director</b> <b>Resource Officer – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**Trespassing:** Scholars shall not be on the campus of a school in which they are not enrolled during that school’s hours or while that school is operational without permission from that school’s administration. Scholars also may not enter a school building after hours without express permission. Scholars may not return to campus or attend any school function while on suspension, expulsion, or assignment to alternative school. Scholars who have been suspended or assigned to another school for disciplinary purposes may not be on the campus of their previous/home school without the permission of the Academy Leader of that academy, except when the scholar is competing/participating in an official event as a member of a team or club. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

5.9.2	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention or ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Parent conference may occur prior to scholar return to school</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**Unauthorized Area:** Scholars may not be present in an unauthorized area of school property which may include school roofs and custodial areas. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.**

5.9.3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention or ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
<b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**Unauthorized Item:** Scholars may not bring to school or be in possession of any item that does, or has the potential to, disrupt the classroom environment or orderly operation of the school. Unauthorized items may include, but are not limited to, phone cases in the likeness of a weapon, unauthorized drones, or items that do not meet the definition of 5.25.2. Once detected, an unauthorized item will be confiscated and returned only to the parent/guardian. IPA assumes no liability for any lost or damaged unauthorized item.

5.9.4	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
<b>Parent conference may occur prior to scholar return to school</b>				
<b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**FALSE REPORTS**

**5.10.1 False Report:** No scholar shall knowingly and willfully make false reports or statements whether orally or in writing; falsely accuse other scholars of wrong actions; falsely accuse IPA employees of wrong action or inappropriate conduct; falsify school records; or forge signatures. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

5.10.1	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention or ISS
Level 2	1 day of ISS &	3 days OSS and	1 day of Saturday	3 days OSS and School

	School based Interventions	School based Interventions	School OR ISS & School based Interventions	based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

2. **False Call to Emergency Services:** No scholar shall knowingly make or cause a false call to be made to emergency services. Emergency services include, but are not limited to, Fire & Rescue, 911, Police)
3. **False Fire Alarms:** No scholar shall knowingly give or cause a false fire alarm to be given.

5.10.2 - 5.10.3 Level 2	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	School based interventions	1 day OSS	School based interventions	3 days OSS
2 <sup>nd</sup> Offense +	3 days OSS	10 days OSS and a hearing referral	5 days OSS	10 days OSS and a hearing referral
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**NOTE:** In addition to disciplinary response actions taken by the school and/or district, DeKalb County may charge parents/guardians for the costs of emergency services related to false alarms or false calls made by scholars.

11. **Gambling:** No scholar shall participate in any type of gambling activity as defined by state law or that involves the wagering or betting of services, money or other items. Scholars may not possess gambling devices to be used in gambling activity (e.g., dice, cards).

5.11 Level 1 - 2	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	School based school interventions	3 days detention	School based school interventions	3 days ISS
2 <sup>nd</sup> Offense	3 days detention	3 days OSS	Saturday school	3 days OSS

+			and/or 3 days ISS	
<b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

12. **GANG RELATED ACTIVITY:** A “gang” is defined as any group or association of three or more persons, whether formal or informal, which encourages, solicits, promotes, urges, counsels, furthers, advocates, condones, assists, causes, advises, procures, or abets any illegal or disruptive activity or behavior of any kind, whether on or off school campuses or school property.

1. **Displaying Gang Affiliation:** No scholar shall hold herself out as a member of a gang, including displaying gang tattoos and displaying gang symbols. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.**

5.12 Level 1 - 2	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions

**Parent conference should occur prior to scholar return to school**  
**Contact Safety and Security – Criminal charges may apply**  
**Combination of School based interventions, supports, and disciplinary response may be appropriate**

2. **Engaging in Gang Activity:** No scholar shall engage in any activity while participating in a gang which interferes with the orderly conduct of school activities, with discipline in the schools, or with the rights of other scholars or faculty members. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

**5.12.3 Recruiting/Soliciting:** No scholar shall recruit or solicit membership in any gang or gang-related organization. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

5.12.2 - 5.12.3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Parent conference should occur prior to scholar return to school</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

### 13. HARASSMENT, INTIMIDATION, THREATS, AND BULLYING BEHAVIOR

**5.13.1 Harassment:** Intentional, substantial, and unreasonable verbal, physical or written contact that is initiated, maintained, or repeated. No scholar shall engage in harassment, intimidation, or abuse of or toward any other scholar(s), IPA employees or other adults for any reason. This prohibition includes but is not limited to, harassment, intimidation or abuse of scholars or others based on actual or perceived race, creed, color, national origin, religion, sex, age, disability, sexual orientation, gender, gender identity or a physical characteristic. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.**

5.13.1	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
<b>Parent conference should occur prior to scholar return to school</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

2. **Threats:** No scholar shall threaten, either verbally, in writing, electronically, or by physical presence, expressed or implied, or conspire to cause bodily injury to any scholar, IPA employee or non-IPA employee. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**
3. **Terroristic Threats:** No scholar shall threaten to commit any crime of violence, to release any hazardous substance, or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of a building, or otherwise causing serious disruption or in reckless disregard of the risk of causing such disruption. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

5.13.2 & 5.13.3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Parent conference should occur prior to scholar return to school</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

4. **Bullying:** No scholar shall bully another scholar or scholars. Bullying can include:

**a) Cyberbullying/Electronic Bullying:** Bullying can occur on school property or through school technology resources, but can also occur off-campus through the use of electronic communication, whether or not that communication originated on school property or with school technology resources, if the electronic communication:

1. is directed specifically at scholars or school personnel, **AND**

2. is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school, **AND**
3. creates a reasonable fear of harm to the scholars' or school personnel's person or property or has a high likelihood of succeeding in that purpose.

Electronic communication includes but is not limited to any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.

**b) Bullying:** Bullying behavior is defined as:

1. willful attempt or threat to inflict injury on another person when accompanied by an apparent present ability to do so, or;
2. intentionally exhibiting a display of force such as would give the victim reason to fear or expect immediate bodily harm, or;
3. any intentional written, verbal or physical act, which a reasonable person would perceive as being intended to threaten, harass or intimidate that:
  - Causes substantial physical harm or bodily harm capable of being perceived by a person other than the victim and may include, but is not limited to, substantially blackened eyes, substantially swollen lips or other facial or body parts, or substantial bruises to body parts; or
  - Has the effect of substantially interfering with the victim scholar's education;
  - Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; or
  - Has the effect of substantially disrupting the orderly operation of the school.

5.13.4 Level 2 – 3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	1 days OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion	1 days OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to the alternative school
2 <sup>nd</sup> Offense	3 days OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion	3 days OSS	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to the alternative school
*3 <sup>rd</sup> Offense	10 days OSS	10 days OSS and a hearing referral with a recommendation of long-term	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to the alternative school for a minimum of one	

		suspension/expulsion	calendar year
Contact Safety and Security – Criminal charges may apply Parent conference mandatory Combination of School based interventions, supports, and disciplinary response may be appropriate <i>*If a 3<sup>rd</sup> and subsequent offense of Bullying/Cyberbullying/Electronic occurs within one school year, as determined by a hearing officer, a scholar in grades 6-12 shall be expelled for at least one calendar year, with an option for the scholar to attend the alternative school during this discipline.</i>			

**NOTE:** Parents/guardians of scholars who are victims of bullying or are found to have committed bullying behaviors will be notified via conference or letter/referral. Staff members should report instances of these behaviors to school administration immediately so that administrators may review them in a timely manner. At least one parent/guardian will be required to attend a conference with the Academy Leader or designee concerning the scholar’s bullying offense.

Employees, volunteers, scholars and parents/guardians/other persons that have access to and/or monitor scholars may anonymously report or otherwise provide information on bullying activity to a school administrator. No person who reports bullying behaviors will be retaliated against by any school employee. Scholars who retaliate against others for reports of bullying behavior are subject to discipline which may include enhanced consequences. Scholars who knowingly file a false report of bullying will also be disciplined.

If a scholar is found to have engaged in bullying or physical offense of another person on the school bus, a meeting shall be scheduled involving the parent or guardian of the scholar and appropriate school district officials to form a school bus behavior contract for the scholar. Such contract shall provide for progressive age-appropriate discipline and restrictions for scholar misconduct on the bus. Contract provisions may include but shall not be limited to assigned seating, ongoing parental involvement, and suspension from riding the bus. This paragraph does not in any way limit or restrict the school system's ability to take additional action, including imposing disciplinary sanctions through and including permanent expulsion from the school system, as a result of the scholar's behavior.

### SCHOOL HAZARD OFFENSES

- 1. Incendiary Devices:** No scholar shall possess, light, and/or discharge smoke bombs, stink bombs, fireworks, cigarette lighters, matches, or similar devices. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

5.14.1	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR 3 days ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School	3 days OSS and School based Interventions

			based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions

**Contact Safety and Security – Criminal charges may apply**  
**Combination of School based interventions, supports, and disciplinary response may be appropriate**

Combination of School based interventions, supports, and disciplinary response may be appropriate  
*\*If a 3<sup>rd</sup> and subsequent offense of Bullying/Cyberbullying/Electronic occurs within one school year, as determined by a hearing officer, a scholar in grades 5-8 shall be expelled for at least one calendar year, with an option for the scholar to attend the alternative school during this discipline.*

**5.14.2a Arson with Damage:** No scholar shall use fire, explosive, or the equivalent thereof, to damage or knowingly cause, aid, abet, advise, attempt or encourage damage to school building, school property, personal property, school structure, or vehicle on school grounds. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

**5.14.2b Arson without Damage:** No scholar shall use fire, explosive, or the equivalent thereof, to take part in an act that could result in damage, aid abet, advise, attempt or encourage damage to school building, school property, personal property, school structure, or vehicle on grounds. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

5.14.2a & 2b	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR 3 days ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.

**Contact Safety and Security – Criminal charges may apply**  
**Combination of School based interventions, supports, and disciplinary response may be appropriate**

**5.17 Parties to the Offense:** No scholar shall urge, encourage, counsel, further, promote, assist, cause, advise, procure, or abet any other scholar(s) to violate any section or paragraph of this Code of Conduct. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

5.17	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR 3 days ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
Restorative practices are recommended to repair and restore relationships Combination of School based interventions, supports, and disciplinary response may be appropriate				

**5.18 PHYSICAL OFFENSES**

**5.18.1 Horseplay/Class Disruption:** Scholars shall not engage in rough, boisterous or horseplay activities that disrupt any aspect of the school environment. **The administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.**

5.18	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR 3 days ISS
Level 2	1 day of ISS and School based interventions	1 day OSS and School based interventions	1 day of Saturday school, detention, or ISS and School based interventions	1 day OSS and School based interventions
Restorative practices are recommended to repair and restore relationships Combination of School based interventions, supports, and disciplinary response may be appropriate				

**5.18.2 Physical Offenses by a Scholar to any Person Other Than a School Employee:** Scholars may not commit physical offenses against persons who are not a school employee.

These physical offenses include:

- a. **Battery:** Intentionally making physical contact of an insulting or provoking nature with another person. Physical contact which causes harm may result in a Level 3 disciplinary response being imposed. Harm may include, but is not limited to, significant injuries such as swelling, bleeding, concussions, broken bones, sprains, or where medical attention was sought for a significant injury.
- b. **Fighting:** 2 individuals mutually participating in a physical altercation. Physical contact which causes harm may result in a Level 3 disciplinary response being imposed. Harm may include, but is not limited to, significant injuries such as swelling, bleeding, concussions, broken bones, sprains, or where medical attention was sought for a significant injury.
- c. **Group fighting:** 3 or more individuals mutually participating in a physical altercation. Physical contact which causes harm may result in a Level 3 disciplinary response being imposed. Harm may include, but is not limited to, significant injuries such as swelling, bleeding, concussions, broken bones, sprains, or where medical attention was sought for a significant injury.

5.18	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR 3 days ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

- d. **Assault:** Attempting to cause physical injury, threaten bodily harm, or commit an act which places a person in reasonable apprehension of immediately receiving

physical injury, but no contact is made. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-2 disciplinary responses for this offense.**

5.18.2d	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR 3 days ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Restorative practices are recommended to repair and restore relationships Combination of School based interventions, supports, and disciplinary response may be appropriate				

**Consensual bodily harm:** Consensual participation in any activity that could cause or results in harm to the body, or bodily alterations. Examples of consensual bodily harm include, but are not limited to, tattooing, branding, piercing, initiations, and participation in challenges that may include the ingestion of chemicals, foreign substances, or objects that may cause harm. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

**5.18.3 Physical Harm to Employee:** Scholars shall not intentionally make physical contact which causes physical harm to a school employee unless such physical contacts or physical harms were in self-defense as provided by O.C.G.A. § 16-3-21. Physical harm may include, but is not limited to, significant injuries such as swelling, bleeding, concussions, broken bones, sprains, etc. or where medical attention was sought for a significant injury. Where physical harm is not present, scholars may be charged and disciplined in accordance with Code 5.18.4, below. **MANDATORY DISCIPLINE HEARING**

**Battery of School Employee:** Intentionally make physical contact of an insulting or provoking nature with a school employee, unless such physical contact was in self-defense as provided by O.C.G.A. § 16-3-21. **MANDATORY DISCIPLINE HEARING**

**Assault of School Employee:** Attempt to cause physical injury, threaten bodily harm, or commit an act which places an employee in reasonable apprehension of immediately receiving physical injury, but no contact is made. **MANDATORY DISCIPLINE HEARING**

5.18.3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM

1 <sup>st</sup> Offense +	School based interventions, alternatives to suspension, and a hearing referral	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion	5 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to the alternative school	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to the alternative school
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Notify the appropriate Director</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**NOTE:** For codes in which a Physical Offense is committed against a school employee (5.18.3, 5.18.4, 5.18.5) a mandatory disciplinary hearing shall be held regardless of the recommended discipline, unless the disciplinary hearing is waived. If the employee is not available in the opinion of the hearing officer, the Academy Leader may waive the hearing on the employee’s behalf.

## 5.20 PROPERTY RELATED OFFENSES

**5.20.1 Vandalism:** No scholar shall intentionally damage property belonging to the school district or another person/organization, or knowingly cause damage that requires the use of school district resources to repair or restore property or the school environment to its original state. This can include, but is not limited to, the spraying of a fire extinguisher, or the intentional discharge/placement of bodily waste in any area other than a restroom. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

**5.20.2 Theft:** No scholar shall intentionally steal property belonging to another person or entity. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

**5.20.3 Robbery:** No scholar shall take or attempt to take the property of another by use of force, offensive weapon, or any device having the appearance of a weapon. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

**5.20.4 Burglary:** No scholar shall enter or attempt to enter into Ivy Preparatory Academy with the intent to commit a crime. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**

**NOTE:** Criminal charges may be filed against any scholar who commits property related offenses.

5.20	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

### 5.21 SEXUAL OFFENSES

- **Sexual Activity:** No scholar shall consent to and participate in any form of sexual activity with another scholar. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense.**
- **Indecent Exposure:** No scholar shall expose one’s intimate body parts or “moon” in public. Intimate body parts include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**
- **Sexual Misconduct:** No scholar shall commit any act of verbal, written, gesture-oriented, or physical sexual misconduct. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**
- **Sexual Harassment:** No scholar shall participate in physical, verbal or visual conduct of a sexual nature directed towards another person wherein there is a pattern of harassing behavior or a single significant incident of unwelcome sexual advances or gestures, requests for sexual favors, sexually offensive slurs, sexually offensive drawings, photographs or posters. **Depending on age of scholar, level of severity or repetition,**

**the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense. (See sections 4.2 – 4.3,**

Examples of Sexual harassment which result in a scholar being disciplined may include, but are not limited to, the following:

- Verbal harassment or abuse;
- Subtle pressure for sexual activity;
- Unwelcome or inappropriate sexually-motivated or intentional touching of intimate body parts;
- Offensive or unwelcome sexual advances or propositions;
- Graphic or degrading verbal comments about an individual or his/her physical attributes;
- Display of sexually suggestive objects, pictures, cards, or letters;
- Lewd or suggestive comments or gestures; Off-color language or jokes of a sexual nature;
- Demanding sexual favors accompanied by implied or overt threats concerning an individual's employment or educational status;
- Demanding sexual favors accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or scholar's educational status;
- Sexual violence, a physical act of aggression that includes a sexual act or purpose.

5.21	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<p><b>Restorative practices are recommended to repair and restore relationships</b>  <b>Counselor Referral – DFCS notification may be necessary</b>  <b>Parent conference should occur prior to scholar return to school</b>  <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b></p>				

- **5.22 Sexual Battery:** Sexual battery is defined as a student intentionally making physical contact with the intimate parts of the body of another person without the consent of that person. Intimate body parts include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female. No student shall commit any act of sexual battery on school property, school buses, or at school-sponsored events.

- 5.22 a Sexual Molestation:** Sexual molestation is defined as a student doing any immoral or indecent act to or in the presence of another person, without that person's consent, with the intent to arouse or satisfy the sexual desires of either the student or the other person. This includes a student forcing another person to make physical contact with the student's intimate body parts, as defined in this Section. No student shall commit any act of sexual molestation or the attempts thereof on school property, school buses, or at school-sponsored events.

5.22 and a	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	3 days OSS	10 days OSS and a hearing referral with a recommendation of (min) long term suspension/expulsion (max) permanent expulsion	8 days OSS	10 days OSS and a hearing referral with a recommendation of (min) long term suspension/expulsion (max) permanent expulsion
2 <sup>nd</sup> Offense	10 days OSS and a hearing referral with a recommendation of (min) long term suspension/expulsion (max) permanent expulsion	10 days OSS and a hearing referral with a recommendation of (min) long term suspension/expulsion (max) permanent expulsion	2 <sup>nd</sup> Offense	10 days OSS and a hearing referral with a recommendation of (min) long term suspension/expulsion (max) permanent expulsion
3 <sup>rd</sup> Offense +	10 days OSS and a hearing referral with a recommendation of permanent expulsion	10 days OSS and a hearing referral with recommendation of permanent expulsion	3 <sup>rd</sup> Offense +	10 days OSS and a hearing referral with a recommendation of permanent expulsion
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Counselor Referral – DFCS notification may be necessary</b> <b>Parent conference should occur prior to scholar return to school</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

### 5.23 TECHNOLOGY OFFENSES

**5.23.1 Hacking or Altering School Technology:** Scholars will not attempt to or disrupt the school technology resources by destroying, altering or otherwise modifying technology. Scholars will not engage in any activity that monopolizes, wastes or compromises school technology resources. Actual or attempted hacking is strictly prohibited. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

**5.23.2 Piracy:** Scholars will not copy computer programs, software or other technology provided by IPA for personal use. Downloading unauthorized files is strictly prohibited. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense.**

**5.23.3 Access/Distributing Inappropriate Material:** Scholars will not use any technology resources to distribute nor display inappropriate material. Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 2-3 disciplinary responses for this offense. Inappropriate material does not serve an instructional or educational purpose and includes but is not limited to the following:

- Is profane, vulgar, lewd, obscene, offensive, indecent, sexually explicit, pornographic or threatening;
- Advocates illegal or dangerous acts;
- Causes disruption to IPA, its employees or scholars;
- Advocates violence;
- Contains knowingly false, recklessly false, or defamatory information; or
- Is otherwise harmful to minors as defined by the Children's Internet Protection Act.

**Note:** See 5.8.2 for non-technology offenses

5.23	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based Interventions	3 days OSS and School based Interventions
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Contact Safety and Security – Criminal charges may apply</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**5.25 WEAPONS:** A scholar shall not possess, handle, transmit, or cause to be transmitted; use or threaten to use; sell, attempt to sell, or conspire to sell a weapon, either concealed or open to view, on school property. A weapon includes a dangerous weapon, firearm or hazardous object, as further defined below. All weapons shall be confiscated and given to Safety and Security or other law enforcement agencies as appropriate. The disposition of confiscated weapons shall be determined by the Head of Schools or her designee, in conjunction with law enforcement. There is no exception for scholars who have a valid legal license to carry a weapon. The definition of "weapon" for

purposes of this Code of Conduct is one that includes, but is not limited to, the following items:

**5.25.1 Category I Weapon - Dangerous Weapon or Firearm (Loaded or Unloaded):** Firearm means a handgun, rifle, shotgun, or other weapon which will or can be converted to expel a projectile by the action of an explosive or electrical charge.

A dangerous weapon also includes any weapon commonly known as a "rocket launcher," "bazooka," or "recoilless rifle" which fires explosive or non-explosive rockets designed to injure or kill personnel or destroy heavy armor, or similar weapon used for such purpose. The term shall also mean a weapon commonly known as a "mortar" which fires high explosive from a metallic cylinder and which is commonly used by the armed forces as an antipersonnel weapon or similar weapon used for such purpose. The term shall also mean a weapon commonly known as a "hand grenade" or other similar weapon which is designed to explode and injure personnel or similar weapon used for such purpose. **MANDATORY DISCIPLINE HEARING**

5.25	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense +	10 days OSS and a hearing referral with a recommendation of expulsion for 1 calendar year	10 days OSS and a hearing referral with a recommendation of permanent expulsion	10 days OSS and a hearing referral with a recommendation of assignment to the alternative school for one calendar year or expulsion for 1 calendar year	10 days OSS and a hearing referral with a recommendation of permanent expulsion

**5.25.2 Category II Weapon – Hazardous Object:** Any pellet gun, paint pellet gun, or BB gun, antique firearm, pepper spray, nonlethal air gun, stun gun, taser or any similar weapon that does not meet the definition of a Category I weapon; any Bowie, Dirk, machete, switchblade knife, ballistics knife, any other knife having a blade of two or more inches; any razor blade (e.g., straight, regular, retractable, etc.); box cutter; any bludgeon (e.g. billy club, PR-24, night stick, spring stick, blackjack, club); any firearm muffler or firearm silencer; "look-alike" bomb; any "martial arts" device or flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely (e.g., nunchakus, nun chuck, nun chahka, shuriken, or fighting chain, etc.); any disc of whatever configuration with at least two points or pointed blades which is designed to be thrown or propelled (e.g., Chinese star, oriental dart, throwing star, etc.); miscellaneous devices such as swords, sword/knife canes, ice picks, chains, bow and arrows, knuckles made of metal, thermoplastic, wood or other similar material, objects placed on fingers, in hands, or on fists or knuckles to provide a "loaded fist," etc., or any tool or instrument which the school

administration could reasonably conclude as being used as a weapon or intended by the scholar to be used as a weapon and thus a violation of the intent of this Code of Conduct.

**NOTE:** In addition to the above, Category II weapons include any item defined as a weapon or hazardous object as defined by O.C.G.A. § 16-11-127.1 and 20-2-751, with the exception of firearms and dangerous weapons (See Category I).

5.25.2	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
1 <sup>st</sup> Offense	1 day of ISS and a combination of school based interventions and support	10 days OSS and a disciplinary hearing referral with a recommendation of long-term suspension/expulsion	1 day of ISS and a combination of school based interventions and support	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to the alternative school
2 <sup>nd</sup> Offense +	3 days OSS	10 days OSS and a hearing referral with a recommendation of expulsion for 1 calendar year	10 days OSS and a hearing referral with a recommendation of long-term suspension/expulsion or assignment to the alternative school	10 days OSS and a hearing referral with a recommendation of expulsion for 1 calendar year or assignment to the alternative school

**Notify the appropriate Director**  
**Contact Safety and Security – Criminal charges may apply**  
**Combination of School based interventions, supports, and disciplinary response may be appropriate**

**Factors to be considered in determining the disciplinary response will include, but not be limited to: age, maturity level of scholar, willfulness and intent, and the weapon involved.**

**5.25.3 Category III Weapon:** Any knife or instrument having a blade of less than two inches, any "look-alike" firearm, toy guns, or plastic disposable razor or sling shot. **Depending on age of scholar, level of severity or repetition, the administrator may utilize interventions, supports, and Level 1-3 disciplinary responses for this offense. (See sections 4.1 – 4.3, 4.4).** Factors to be considered in determining the disciplinary response will include, but not be limited to: age, maturity level of scholar, willfulness and intent, and the weapon involved. **Notify the appropriate Director - Contact Safety and Security – Criminal charges may apply**

5.25.3	Elementary		Middle	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
Level 1	School based Interventions & Alternatives to Suspension	3 days of Detention	School based Interventions & Alternatives to Suspension	3 days of Detention OR ISS
Level 2	1 day of ISS & School based Interventions	3 days OSS and School based Interventions	1 day of Saturday School OR ISS & School based	3 days OSS and School based Interventions

			Interventions	
Level 3	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/ recommendation of long-term suspension	3 days OSS and School based Interventions	10 days OSS and School based Interventions; hearing referral/recommendation of long-term suspension, expulsion, or assignment to alternative school.
<b>Restorative practices are recommended to repair and restore relationships</b> <b>Combination of School based interventions, supports, and disciplinary response may be appropriate</b>				

**Note: Curriculum Display of a Weapon or Dangerous**

**Instrument/Unauthorized Item** - Any individual wishing to bring a look-alike weapon or dangerous instrument/unauthorized item to school for the purposes of a curriculum display or as an educational tool must have prior permission. Specifically, the individual must have verbal approval of the teacher in whose class the weapon or dangerous instrument/unauthorized item will be displayed, as well as prior written permission from the Academy Leader which includes a description of the dangerous instrument(s)/item(s) authorized and the time period during which dangerous instrument(s)/item(s) may be on campus.

Transport of the look-alike weapon or dangerous instrument/item to and from the school must be by the approved parent, guardian or other approved individual 21 years of age. The transporting individual should remove the dangerous instrument/item from the school immediately upon completion of the educational session. When necessary, the teacher or school administration will store the look-alike weapon or dangerous instrument/item in a secure location when it is not being used in the approved classroom activities. The dangerous instrument must be unloaded and must not contain any explosive material.

6. Nothing in this Code of Conduct shall be construed to infringe on any right provided to scholars pursuant to the federal Individuals with Disabilities Education Act (IDEA), Section 504 of the Federal Rehabilitation Act of 1973, or the federal Americans with Disabilities Act (ADA) of 1990.
8. **CLUBS AND ORGANIZATIONS:** The names of scholar clubs and organizations, the mission or purpose of such clubs or organizations, the names of the club's or organization's contacts or faculty advisors, and a description of past or planned activities will be available in school-provided information and/or on school websites for each school. This information is updated periodically throughout the year.
9. **CHRONIC DISCIPLINARY PROBLEM SCHOLARS:** A "chronic disciplinary problem scholar" is defined by law as a scholar who exhibits a pattern of behavioral characteristics which interfere with the learning process of scholars

around him or her and which are likely to recur. Any time a teacher or Academy Leader identifies a scholar as a chronic disciplinary problem scholar, the Academy Leader shall inform the parent or guardian of the scholar's disciplinary problem. Notification should be by either first-class mail or certified mail with return receipt requested and telephone call.

The Academy Leader should invite the parent or guardian to observe the scholar in a classroom situation. The Academy Leader should also request that at least one (1) parent or guardian attend a conference with the Academy Leader and/or teacher. The purpose of the conference would be to devise a disciplinary and behavioral correction plan.

Before any chronic disciplinary problem scholar is permitted to return from suspension or expulsion, the school to which the scholar is to be readmitted should request by telephone call or by either certified mail with return receipt requested or first-class mail that at least one (1) parent or guardian schedule and attend a conference with the Academy Leader, or Academy Leader's designee, to devise a disciplinary and behavioral correction plan. At the discretion of the Academy Leader, a teacher, counselor, or other person may attend the conference. The Academy Leader will note the conference in the scholar's permanent file. Failure of the parent or guardian to attend shall not preclude the scholar from being readmitted to the school.

The school system may, by petition to the juvenile court, proceed against a parent or guardian of a chronic disciplinary problem scholar if school system personnel believe the parent or guardian has willfully and unreasonably failed to attend a conference requested by a Academy Leader.

11. **DISCIPLINED SCHOLARS ON CAMPUS:** Scholars who are suspended or expelled are not allowed on school grounds to participate in regular school activities, extracurricular activities, athletic participation, and other school events.
12. **REMOVING DISRUPTIVE SCHOLARS FROM THE CLASSROOM:** The Head of Schools and Academy Leaders shall, and do, fully support the authority of every teacher IPA to remove a disruptive scholar from her class pursuant to O.C.G.A. § 20-2-738. The Academy Leader or the Academy Leader's designee will respond when a scholar is referred by a teacher by employing appropriate discipline management techniques that are consistent with District policy, procedure and guidelines.
  - a. **Teacher Reporting**

Teachers are required to file a report with the Academy Leader or Academy Leader's designee if he or she has a scholar that has exhibited behavior that repeatedly or substantially interferes with the teacher's ability to communicate effectively with the scholars in his or her class or with the ability of such scholar's classmates to learn, where such behavior is in violation of the scholar code of conduct. This report will be filed within one school day of the most recent

occurrence of such behavior, will not exceed one page, and will describe the behavior. The report must be no longer than one page and describes the scholar's behavior. The Academy Leader or the Academy Leader's designee will, within one school day after receiving such a report from a teacher, send to the scholar's parents or guardian a copy of the report and information regarding how the scholar's parents or guardians may contact the Academy Leader or the Academy Leader's designee.

If scholar support services are utilized or if disciplinary action is taken in response to such a report by the Academy Leader or the Academy Leader's designee, the Academy Leader or the Academy Leader's designee will send written notification to the teacher and the scholar's parents or guardians of the scholar support services being utilized or the disciplinary action taken within one school day after the utilization or action and will make a reasonable attempt to confirm that such written notification has been received by the scholar's parents or guardians. Such written notification will include information regarding how the scholar's parents or guardians may contact the Academy Leader or the Academy Leader's designee. Scholar codes of conduct are available in each classroom and the main office of IPA

b. Teacher Removal of Disruptive Scholar

Teachers have the authority to remove from the class a scholar who repeatedly or substantially interferes with the teacher's ability to communicate effectively with the scholars in the class or with the ability of the scholar's classmates to learn, where the scholar's behavior is in violation of the scholar code of conduct, provided that the teacher has previously filed a report pursuant to the Teacher Reporting section of this Code, or determines that such behavior of the scholar poses an immediate threat to the safety of the scholar's classmates or the teacher. Academy Leaders will implement the District's removal process and will fully support the authority of every teacher to remove a scholar from the classroom pursuant to Georgia law.

When a scholar is removed from the regular classroom, a conference will be scheduled within three school days with the scholar's parent/guardian, the teacher, and the scholar. During the conference the administrator will explain the grounds for the scholar's removal from class and give the scholar the opportunity to explain her behavior. After the conference, the Academy Leader will notify the scholar and parent(s) of the consequences of the Scholar Code of Conduct violation.

IPA will establish a placement review committee which is to be composed of three members, to determine the placement of a scholar when a teacher withholds his or her consent to the return of a scholar to the teacher's class. For each committee established, the faculty will choose two teachers to serve as members and one teacher to serve as an alternate member and the Academy Leader will choose one member of the professional staff of the school to serve as a member. The teacher withholding consent to readmit the scholar may not serve on the committee. The placement review

committee will have the authority to: return the scholar to the teacher's class upon determining that such placement is the best alternative or the only available alternative; or refer the scholar to the Academy Leader or the Academy Leader's designee for appropriate action consistent with the removal process. The District will provide training for members of placement review committees regarding the provisions of this process, including procedural requirements; policies, procedures and guidelines relating to scholar discipline; and the scholar code of conduct that is applicable to the school.

For a scholar with disabilities, including those with IEPs or 504 plans, the removal from class must be consistent with state and federal laws and regulations regarding scholars with disabilities. School staff should refer to additional processes maintained by the Director of Operations for more information regarding implementation of the Removal Process.

**NOTE:** For the purpose of this policy, the term “repeatedly or substantially” shall be defined as a minimum of three incidents.

13. **TRUANCY:** When a scholar is absent, parents, guardians, or other persons who have control of a child enrolled in IPA should report reasons for absences in compliance with Attendance Law. Georgia law requires that after any scholar accrues five (5) days of unexcused absences in a given school year, the parent, guardian, or other person who has control or charge of that child shall be in violation of O.C.G.A. § 20-2-690.1(b). Any child that is subject to compulsory attendance who, during the school calendar year, has more than five (5) days of unexcused absences is considered truant. The law states the following:

“Any parent, guardian, or other person residing in this state who has control or charge of a child or children and who violates this Code section shall be guilty of a misdemeanor and upon conviction thereof, shall be subject to a fine of not less than \$25.00 and not greater than \$100.00, or imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction. Each day’s absence from school in violation of this part after the child’s school system notifies the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence for a child shall constitute a separate offense.”

1. School will notify parents/guardians when a scholar has accumulated five (5) unexcused absences.

13.2 School will also notify parents/guardians of scholars 14 years of age and older when the scholar has accumulated seven (7) unexcused absences during the school year.

13.3 Possible consequences may also include disposition for unruly children in accordance with O.C.G.A. § 15-11-67.

15. **DISCIPLINE OF SCHOLARS IN PRE-KINDERGARTEN THROUGH THIRD GRADE:** Pursuant to O.C.G.A. 20-2-742: Scholars in Kindergarten through

3<sup>rd</sup> grade will not be expelled or suspended from school for more than five consecutive or cumulative days during a school year without first receiving a multi-tiered system of supports, such as response to intervention. 'Multi-tiered system of supports' or 'MTSS' also may include a systemic, continuous-improvement framework in which data based problem-solving and decision making is practiced across all levels of the educational system for supporting scholars at multiple levels of intervention.

If such scholar is receiving or has received a multi-tiered system of supports, the school has met these requirements. This requirement does not apply if:

- the scholar possessed a weapon/ dangerous instrument (including Rule 5.25) or illegal drugs (including Rule 5.2); and/or
- the scholar's behavior endangers the physical safety of other scholars or school personnel.

In addition, if a scholar has an Individualized Education Program (IEP) or a Section 504 plan, prior to assigning the scholar in Kindergarten through 3<sup>rd</sup> grade out-of-school suspension for more than five consecutive or cumulative days during a school year, the school or program shall also convene an IEP or Section 504 meeting to review appropriate supports being provided as part of the IEP or Section 504 plan.

**16. SCHOLAR HEARING PROCEDURE:** IPA supports effective scholar discipline procedures to support scholar success and safety in the classroom and the school. For more information pertaining to scholar hearing procedures see School Hearing Procedures. The Governing Board shall make available to all Qualified Scholar Discipline Hearing Officers and Disciplinary Tribunal or Panel Members the initial and ongoing tribunal training course prior to the individual(s) serving in such capacity. The Governing Board will ensure initially trained hearing officers and disciplinary tribunal or panel members undergo continuing education so as to continue to serve in such capacity.

**17. HEARINGS:** GOVERNING BOARD SHALL OBSERVE GEORGIA LAW IN DEVELOPING AND IMPLEMENTING DISCIPLINARY HEARINGS HELD BY A DISCIPLINARY HEARING OFFICER, DISCIPLINARY PANEL, OR DISCIPLINARY TRIBUNAL PURSUANT OF O.C.G.A. 20-2-751 THROUGH 20-2-759 INCLUDING THE ABILITY TO HONOR DISCIPLINARY ORDERS OF PRIVATE SCHOOLS AND OTHER SCHOOLS/SYSTEMS PURSUANT TO O.C.G.A. 20-2-751.2.

Georgia Unsafe School Rule states that any school in which for three consecutive years have the following will be named an Unsafe School according to the provisions of State Board of Education Rule 160-4-8-.16 Unsafe School Choice Option.:

- At least 1 scholar is found by official tribunal action to have violated a school rule related to a violent criminal offense (including aggravated battery, aggravated child molestation, aggravated sexual battery, aggravated sodomy, armed robbery, arson,

kidnapping, murder, rape, & voluntary manslaughter) either on campus or at a school-sanctioned event;

- At least 2% of the scholar body or 10 scholars, whichever is greater, have been found to have violated school rules related to other identified criminal offenses, including non-felony drugs, felony drugs, felony weapons, terroristic threats;
- Any combination of 1 & 2.

**Effective Date:** 10/22/19

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**Authority and/or Cross-Reference**

REVISED